

# **Community Events Coordinator**

## About this opportunity

We are looking to recruit enthusiastic and reliable people to help us make a difference. This role is offered to anyone who has an affinity with Buddhist principles of compassion and ethics.. In this role, you will take the lead on community activity, including:

- Help foster a sense of community by engaging with our staff, volunteers and members
- Create and host occasional community events that bring people together both at the centre and elsewhere
- Work with the Volunteers Coordinator and the Membership Coordinator to plan activities or other benefits for these respective groups
- Work closely with the management team to develop a strategy on developing a compassionate community/sangha in accord with Buddhist principles

#### About us

Jamyang Buddhist Centre Leeds is an organisation devoted to the study and promotion of wellbeing, meditation and public benefit, in accordance with Buddhist principles, and the preservation of the Buddhist Mahayana tradition throughout the North of England and elsewhere. We honour the work of his Holiness the Dalai Lama and are affiliated to the Foundation for the Preservation of the Mahayana tradition. We moved to Holbeck in April 2019 and we are now looking for volunteers to help us grow the Centre.

#### **Practical considerations**

You will lead the Wellbeing team.

The amount of time given will vary and amount to approximately two days a week. Full training will be available, and support given by the Centre Director. You will volunteer at our centre in Holbeck and be able to volunteer from home some of the time. Travel expenses to be agreed.

Skills gained	Skills & Qualities required
Teamwork	<ul> <li>Personal interest in Wellbeing</li> </ul>
<ul> <li>Negotiation</li> </ul>	<ul> <li>Some knowledge of the diversity of</li> </ul>
Website updates	wellbeing offerings
<ul> <li>Providing training in using online</li> </ul>	<ul> <li>Confident communication skills</li> </ul>
meetings such as zoom	<ul> <li>Friendly, good rapport building</li> </ul>

### **Benefits**

As well as the opportunity to meet new people and make friends, this opportunity will help you develop your skills. It's a great way to have fun and make a difference and help your community. You will also be able to benefit from our Volunteers' Programme. To Apply

if you are interested in this role, please check out the application guide on the website and complete the e-application form. Alternatively, you can contact us on:





