



**Spiritual Director:** Lama Zopa Rinpoche **Patron:** David Lascelles, 8<sup>th</sup> Earl of Harwood

## **Volunteer Role: Spiritual Programme Coordinator**

### **Starting ASAP**

Jamyang Buddhist Centre Leeds (UK), is looking for an SPC to design and manage the Buddhist curriculum at its new centre. After renting a small space in the city centre for 8 years, we have recently bought our own building, a massive office/warehouse space south of the city centre.

We are creating a Buddhist community centre to include a café, shop, library, secular spaces, gompa, meeting rooms and warehouse spaces to rent to local groups. We are expanding all operations and a new SPC is needed to work with the Director, Secular Programme Coordinator and other team members to create a new and inspiring programme for the new venue.

### **Qualifications required for this position**

- Respect for Lama Zopa Rinpoche, and familiarity with and respect for the FPMT organisation
- Previous experience with planning/organising events
- Good management and interpersonal skills
- Good written and oral communication skills in the English language
- Ability to work harmoniously with others in a constantly changing environment; good hospitality skills
- Being well-informed about FPMT education programs, and interested to seek and follow guidance from FPMT Education Services
- Willingness to learn about Mahayana prayers and practices
- Basic Dharma knowledge and enthusiasm for Dharma and service
- Ability and enthusiasm to establish and maintain a practice program of ongoing meditation, rituals, and retreats
- A sense of humour
- Legally able to volunteer in the UK

Clyde Works, Ingram Road, Leeds, LS11 9RQ Tel: 0113 345 2626 or 07866 760 460  
Email: [smile@jamyangleeds.co.uk](mailto:smile@jamyangleeds.co.uk) Website: [www.jamyangleeds.co.uk](http://www.jamyangleeds.co.uk)

Jamyang Buddhist Centre Leeds is registered in England as a company limited by guarantee (5403805) and registered charity (1109242)

## Benefits

- Free accommodation (including all bills paid and food) at a house near the centre if needed
- Free access to all our events and retreats

## How to apply

Please submit the following no later than May 30, 2019 the Director Kerry Prest [director@jamyangleeds.co.uk](mailto:director@jamyangleeds.co.uk). The role will be co-appointed by Jamyang Leeds and FPMT International Office.

1. A one-page cover letter explaining why you are right for this role and this role is right for you.
2. A detailed Dharma resume and a professional resume (can be combined).
3. Two references, including full name, phone number, email address, and mailing address, including:
  - a. Spiritual reference (from an FPMT centre or teacher)
  - b. Professional reference (former or current employer)

Thank you for considering this role!

Please visit our web site [www.jamyangleeds.co.uk](http://www.jamyangleeds.co.uk)